



Since 1880 成立

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九龍樂善堂

THE LOK SIN TONG BENEVOLENT SOCIETY, KOWLOON

Letter of Invitation

Our Reference: **T/V02LST/2026-021**

Date: 24 June 2026

Dear Sirs,

Provision of Medication and Caring system to support the Government's "eHealth+ Connectivity Support Scheme" for Lok Sin Tong

You are invited to submit a tender for the above services/products. Your submission shall be made in accordance with the following enclosed documents:-

- (i) Completed and Signed Price Table (Appendix I) ;
- (ii) Completed and Signed System Requirement List (Excel Form);
- (iii) Signed Offer to be Bound (Appendix II);
- (iv) Signed Conflict of Interest Declaration (Appendix III);
- (v) Signed Prevention of Bribery and Confidentiality Declaration (Appendix IV);
- (vi) Signed Probity and Anti-Collusion Declaration (Appendix V);
- (vii) Signed Confidentiality Agreement (Appendix VI);
- (viii) Decline Letter (VII);
- (ix) Copy of Business Registration Certificate;
- (x) Copy of Employee Compensation Insurance;
- (xi) Copy of Service License (if any);
- (xii) Official letter from LSCM endorsing the system's successful completion of medication data verification, interface assessment, and security evaluation;
- (xiii) References of similar projects and reference letter(s) from previous clients;
- (xiv) Implementation Plan (e.g. workflow...etc);
- (xv) Professional Certificates;
- (xvi) ISO27001 Information Security Management System (ISMS) or same Grading Certificate (if any);
- (xvii) ISO9001 Quality Management or same Grading Certificate to assure the scanning process and work flow are under strict supervision control (if any) ;
- (xviii) Other submissions as required in the tender document.

Your tender proposal should be submitted directly to our Lok Sin Tong e-Tendering website <https://loksintong.e-tendering.com/Supplier/en/Login/index.aspx> before 12:00 noon on 15 July 2026 (Wednesday). Late submission will not be considered. You should allow sufficient time for complete data transmission before 12:00 noon (Hong Kong time) on the closing date of the tender as stated above when submitting the tenders via Lok Sin Tong e-Tendering. **In the event of any discrepancy or inconsistency between the fee proposal forms and/or any arithmetical errors in the tender proposal, the lowest price version shall prevail.**

關懷情真 • 樂善同行



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Tender documents are obtainable via Lok Sin Tong e-Tendering System. To log in to the system to download the tender documents, tenderers should become "Registered Suppliers" under the e-Tendering System. Please enter the website <https://loksintong.e-tendering.com> for supplier registration.

In the event of Typhoon Signal No. 8 or above has been hoisted and remained hoisted, black rainstorm warning signal or "Extreme Conditions" announcement by the Government has been issued and remain in effect during the period 9:00 a.m. to 12:00 noon on the day of tender submission, the tender closing date will be postponed to 12:00 noon on the next working weekday (Monday to Friday, except public holidays) so on and so forth.

The Lok Sin Tong Benevolent Society, Kowloon is not obliged to accept the lowest or any proposal made and accepts no financial liability for your costs in submitting a proposal. In addition, **The Lok Sin Tong Benevolent Society, Kowloon** will reject bids which are considered to have been priced unreasonably low.

You are required to confirm in your tender submission letter that you agree to abide by your Tender Proposal for a period of 90 days from the due date for of Tender Proposal and it shall remain binding upon you and may be accepted at any time before the expiry of that period.

If you are unable or do not wish to tender, it will be appreciated if you would return the Decline Letter (Appendix VII) with reason to e-Tendering System at <https://loksintong.e-tendering.com> or by email to e_procurement@loksintong.org at your earliest convenience for our record.

Should you have any difficulties during the eTS registration process or retrieving tender document in the eTS, please feel free to contact Ms. Venus Chan or Ms. Mandy Lai of LST at 2272 9811 for assistance.

Your failure to comply with any requirement in this letter and the enclosed documents may render your tender invalid.

Yours faithfully,



LAU Oi Sze, Alice
Chief Executive

For and on behalf of

The Lok Sin Tong Benevolent Society, Kowloon